

23rd March 2019

Tapestry Download

Dear Parent / Carer,

As this is possibly, the end of this academic year we have sent instructions on to how to download your child's learning journal. If you would like to download a copy of your child's early learning journal as a 'keepsake' of their time in Foundation Stage, please follow the instructions below.

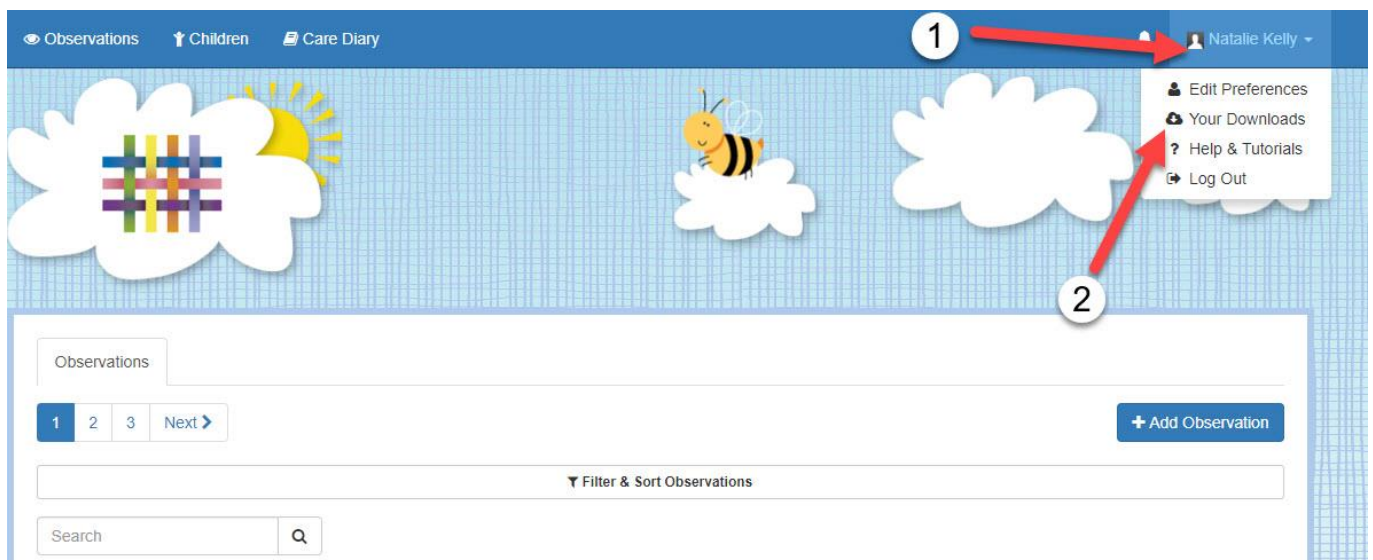
This explains how you can download your child's learning journal as a PDF, or a zip folder of the photos and videos of your child, through Tapestry. Please note that this can only be done when school has created the PDF file.

Downloads are only available for approximately 20 days after being created, so don't delay downloading.

Please note that PDF and media downloads are NOT available on the app version of Tapestry, and that you may need to download a special app to view PDFs on a mobile or tablet device.

Step 1: Log into Tapestry using the web browser version through our login page at <https://tapestryjournal.com/>.

Step 2: Click on your username at the top right of the screen and select 'Your Downloads' from the drop down list.



Step 3: On the Downloads page you should see all downloads you have available. Click the 'Download' button to download your PDF copy of the journal or ZIP file of the media.

Make sure you save your files somewhere safe and if possible save it to permanent storage off your PC (such as a CD or external hard drive), marking it so you will be able to find it in the future. Remember, Tapestry records will usually be deleted once your child has left!

You can print off copies of the PDF journal and the pictures if you like. If you don't have a printer (or access to one you frequently use), you could try your local library, print shop, or look online - although we don't recommend any specific company, there are quite a few out there who will professionally print and bind documents and pictures.

Your Downloads


From time to time, your school or nursery may create PDFs of some or all of your child's observations. They may also create ZIP files containing the pictures and videos from some or all of your child's observations. If and when they do, you will receive a notification and can then download them from here.

Filters

Type Order

Any Newest

29 Nov 2018

 Poppy-Kelly.pdf 04:50 PM

2 MB

PDF export of Poppy Kelly's journal

Will be deleted on 27 Dec 2018 (3 weeks from now)




Notifications


If you would like to be notified by email when your downloads are ready please take the following steps:

Add 'noreply@tapestryjournal.com' to your email contacts or approved senders list to prevent the message ending up in spam. Log into Tapestry using the web browser version through our login page at <https://tapestryjournal.com/> then click your username near the top of the screen and select 'Edit Preferences'.


Natalie Kelly Account Preferences

 **Email**
Currently your email address is set as nkelly@tapestry.com


[Change Email Options](#)

 **Password**
You're able to change your password here

[Change your password](#)

 **PIN**
You're able to change your pin here

[Change your PIN](#)

 **Notifications**

When a child's about me page is updated notifications will appear in the notification menu within Tapestry

When a comment has been added to the care diary notifications will appear in the notification menu within Tapestry

When files are ready to download notifications will appear in the notification menu within Tapestry

When an observation is first added to the journal notifications will appear in the notification menu within Tapestry

When an observation is replied to notifications will appear in the notification menu within Tapestry

When a comment is added to a report notifications will appear in the notification menu within Tapestry

When a document is added to a report notifications will appear in the notification menu within Tapestry

When relatives are granted access to a report notifications will appear in the notification menu within Tapestry

When a staff member would like to draw your attention to an accident entry notifications will appear in the notification menu within Tapestry

When a setting would like a child's care diary to be viewed notifications will appear in the notification menu within Tapestry

[Change Notification Preferences](#)

Select 'Change Notification Preferences' from the list of options.


The notification type for these downloads is 'When files are ready to download', you can change how you are notified from the drop-down (1) and then by pressing 'Save' (2).

Notifications

These settings were last changed by Tapestry on 23 May 2018 10:00 AM.
These settings were applied because there was a problem delivering emails to you

"About Me" page update
Internal

Care diary comment added
Internal

When files are ready to download  1
Internal

New Observation
Internal

Observation Reply
Internal


Report Comment Added
Internal

Report Document Added
Internal

Report Relative Access Granted
Internal

Accident entry attention requested
Internal

Care diary attention requested
Internal

 Save 2

[Return To Edit Preferences Page](#)

If you have any problems with your Tapestry account, please contact school via email.

Thank you for your continued support!

Foundation stage staff



Kirklees
Inclusion Quality
Standards 2011

