

THE GOVERNING BODY OF HOPTON PRIMARY SCHOOL

Minutes of the meeting of the Governing Body held at 7.15pm online on, Tuesday 7 February 2023

PRESENT

Mrs T Grooby (Chair), Mr A M Blakeley, Mr R MacDonald, Mrs L Stubbs, Mrs K Bates, Mrs H Edwards, Mrs N Daly, Mrs I Parveen, Mr M Pelan

In Attendance

Judy Clavin (Minute Clerk)
Diane Bray (Observer)
Mr M Swinnow (Observer)

1 APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST

Apologies for absence were received from Mrs B Hornby and Mrs S Render with consent.

Mr C Bull would now only be attending as an Associate Member

There were no declarations of interest.

2 NOTIFICATION OF ITEMS TO BE BROUGHT UNDER ANY OTHER BUSINESS

Items notified for discussion under Any Other Business:

- Strikes
- Key Coverage

Mrs Grooby asked that in future any items to be included should be notified before the meeting so that the required discussion time could be considered.

3 REPRESENTATION

3.1 End of Term of Office

<u>Name</u>	<u>Category</u>	<u>With Effect From</u>
Mr Rob McDonald	Parent	11/02/2023

3.2 Appointment of a Co Opted Governor

Still vacant

3.3 To Hold a Parent Governor Election

Re - appointment

Name	Category	With Effect From
Mr Rob McDonald	Parent	12/02/2023

3.4 Appointment Seat Swap

Mrs B Hornby	LA	12/02/2023
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RESOLVED: It was unanimously agreed by the Governors to reappoint Mr McDonald for a period of 4 years and Mrs Hornby for the remaining period of her 4 years.

SGS NOTE: Parents cannot be reappointed, there must be a parent election held, Mr McDonald can put his name forward, but other parents must be given the opportunity to be elected.

Mrs B Hornby's term of office is not due to end until 05/01/2026 and cannot be appointed as LA governor. If she wishes to be LA governor, she would need to make an application via the Kirklees website.

4 **MINUTES OF THE MEETING HELD ON 06 DECEMBER 2023**

RESOLVED: That the minutes of the meeting held on 06 December 2022 be approved and agreed by the Governing Body.

5 **MATTERS ARISING**

Some changes to Governor roles had been added to Google Drive by Mr Bull and the Governors confirmed they had read them and were happy with them

The key changes were:

- Mrs Render - Safeguarding
- Mr Pelan - Vice Chair

6 **REPORTS FROM COMMITTEES**

The minutes from each committee meeting had been added to Google drive.

Resources Committee

The documents had been reviewed and everyone was happy with them. No further questions arose.

A letter from the council needed a response

ACTION: Mr Pelan to respond on behalf of the Governors

Standards and Effectiveness

Puma and Pira tests - the results were looking good and there could be further benefit from keeping some of the Year 6 children on this.

SLT

Strikes are to take place by NEU members

Governors confirmed they would do everything to support the teachers and minimise the impact on the children.

7 HEAD TEACHERS REPORT /SCHOOL DEVELOPMENT REPORT AND GOVERNORS QUESTIONS

The Head Teacher spoke to his report which was circulated prior to the meeting and highlighted the following items answering the questions raised by the Governors.

Attendance

Some additional letters had been sent to parents and any trends had been reviewed. Attendance was lower over Christmas at 80% possibly due to concerns over Strep A.

Nursery

Numbers were low so this would cost the school £6,500 (so far) as school was funded on the previous years numbers. If the numbers are not the same the following year the difference would be reclaimed.

There had been 22 responses to the questionnaire and most parents wanted more flexibility and 95% of parents wanted a different system such as full days and paying for a further 15 hours.

Some staffing issues were still to be resolved but these were being worked on. Very positive on the whole and a plan to move forward would be advertised when complete.

Appeals

Q A Year 4 child had been allowed to join school on appeal, was allowed midyear?

A Yes 1 midyear appeal is allowed and the child would be joining Year 4

There were no additional comments from Governors to record.

8 FINANCIAL MANAGEMENT AND MONITORING

(a) Complete and approve SFVS

This item was carried forward to the next meeting.

(b) Finalise next year's budget

Month 10 accounts had been completed and added to Google drive, Governors confirmed they had read this.

9 **SAFEGUARDING**

The report had been added to Google drive - there were no additional comments from Governors to record.

ACTION: Mr Pelan to check the central record

10 **KLP (Kirklees Learning Partner)**

- There was a new partner this year and contact was being made with them.
- The Head Teachers half year appraisal was due.
- Last years appraisal had not been received from the last KLP partner yet.
- Some of the objectives were the security of the school and 90% attainment on results.

Some parents were refusing to engage with the national SAT's tests, a report would be sent once completed.

Q Why don't parents want children to sit the tests

A They feel that there is too much pressure on the child for a test that they feel means nothing.

Governors wanted to note that they really appreciate the time that teachers were putting into supporting the Year 6 children through SATS's and thank them.

Q If children don't take SAT's what happens

A They can get an average that doesn't reflect their ability meaning they could be put into the wrong set meaning they could be out of their depth. They won't be able to manage without lots of extra work GCSE results expectations were based on SAT's results so there are far reaching consequences.

11 **POLICIES FOR REVIEW BY FULL GOVERNING BODY**

Governors confirmed that they had read the policies and agreed with the changes made.

The policies reviewed were:

- Accident policy
- Charging and remissions
- Emergency plan
- Data protection
- Exclusion

RESOLVED: The Governors agreed unanimously to approve the amendments and adopt the policies.

12 WELLBEING AND MENTAL HEALTH

A support group package for staff would be available. This would cover support for health issues in families and issues outside of school. Everyone thought this was a good idea.

Northorpe Hall

Helen Parker was a contact there and a clear pathway was now ready to go on the website.

Q As this was being paid for there was a need to know that this was something that was being used - confidentiality would be maintained.

A A check would be made with staff.

13 CONSIDER THE IMPACT OF THE COST OF LIVING CRISIS

Q Does anything stand out in particular?

A Not really, pupil premium went up during Covid but nothing stands out statistically. Uniform was being sold but not in any volume. Uniform Exchange was also available through the Salvation Army and other schools had a huge take-up.

14 SCHOOL PLANS FOR 2023 EXAMS

KS1 SATS' were planned
KS2 SAT'S were planned
Phonics were planned for June
Multiplication was planned for June

15 MONITOR YOUR SCHOOL'S EDUCATION RECOVERY PLAN

This was ongoing and was always monitored.

16 MONITOR THE SCHOOL IMPROVEMENT PLAN

Wellbeing - Mrs Hornby
Standards- Resource Committee
Behaviour - Class Charts

These had shown the same repeated behaviors, 38% of the negative behavior was from six particular children.

Boys had a higher number of negative marks but 98.6% of behavior was good. The process of informing about lunchtime incidents was not working well and would be written in a book in future.

17 **GOVERNOR TRAINING AND GOVERNOR VISITS**

Mr Bull had updated the training documents.

Mr Swinnow had now completed his training and had been invited to be a Governor.

SGS NOTE: What sort of governor is Mr Swinnow going to be?

Governors would review the courses and complete one. Mr Bull had suggested courses to support the allocated roles.

Mrs Stubbs visited Mrs Bates and they worked together to write the reports added to Google drive.

SIP was progressing well with lots of changes underway, however it was a struggle to get the professionals needed to support the plans. Some specialists were leaving the profession.

There had been complaints from families about waiting lists and this was causing staff to leave which further increased waiting times.

Curriculum Reports

The report was on Google Drive

The process of curriculum development was involving as many as possible to share ideas and the workload

SEN Report

Mrs Bates had amended the format of her report and the Governors felt this was a positive change. They felt the smaller bullet points were easier to digest.

SEN provision was understaffed in places and staff were moved to support wherever cover was needed. However, staff were needed wherever they were taken from so it was always a case of trying to make the least impact.

18 **ANY OTHER BUSINESS**

Strikes

Already covered in point 6, Reports from Committees

Key Coverage

Mr Corcoran would have the keys for school in case of any emergencies during the holiday and the Head Teacher would provide his email address.

19 **DATES OF NEXT MEETINGS**

RESOLVED: That the next meetings of the Governing Body be held at :

7.15pm at the school on Tuesday 28th March 2023

7.15pm at the school on Tuesday 16th May 2023

7.15pm at the school on Tuesday 11th July 2023

20 **AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY**

RESOLVED: That nothing be excluded from the copy made available at school in accordance with the freedom of information Act